

 CITY OF CHULA VISTA	DEPARTMENT OF PLANNING & BUILDING BUILDING DIVISION 276 Fourth Avenue Chula Vista CA 91910 619-691-5272 619-409-5428 FAX	<h1 style="margin: 0;">BUSINESS LICENSE APPLICATION</h1>
<h2 style="margin: 0;">FORM 4570</h2>		Finance Validation

PLEASE PRINT. COMPLETE ALL ➔ APPLICABLE AREAS.

RETURN COMPLETED APPLICATION TO THE ABOVE ADDRESS WITH A CHECK MADE PAYABLE TO: CITY OF CHULA VISTA

BUSINESS LIC. NO.	EXPIRATION DATE	LOCATION	I	O	H	Initials
➔ Type of Application: <input type="checkbox"/> New Application <input type="checkbox"/> Change of Owner <input type="checkbox"/> Change of Address <input type="checkbox"/> Change of Business Name <input type="checkbox"/> Home Occupation						
➔ Business Name:					No. of Employees:	
Business Address: (Not a P.O. Box)					No. of Apt. Units:	
City	State	Zip Code	Business Phone: ()			
➔ Mailing Address: (If different)			➔ Business Start Date:			
City	State	Zip Code	Rate Type (for office use only)			
➔ Type of Ownership: <input type="checkbox"/> Corporation <input type="checkbox"/> Ltd. Liability Corp. <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Trust <input type="checkbox"/> Non-Profit						
➔ ENTER BELOW THE NAMES OF OWNERS, PARTNERS, OR CORPORATE OFFICERS: Attach additional page if necessary						
Owner Name:		Driver's License No.		State Issued		
Title:			Social Security No.			
Home Address:			Phone: ()			
City:	State	Zip Code:	Cell Phone: ()			
➔ Business Fax No: ()		E-mail Address:				
➔ DESCRIBE YOUR BUSINESS:						
<div style="text-align: center;"> ➔ NOTICE TO ALL GENERAL OR SUB-CONTRACTORS: </div> <p>I hereby affirm under penalty of perjury that I am licensed under the provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the California Business and Professions Code, I currently have a California State Contractor's License in full force and effect.</p>						
State Contractor Lic. No.		License Class		Exp. Date		
Contractor Signature:			Date:			
State Lic. No.		License Type		Exp. Date		
Resale No.		Federal Tax I.D. No.		State Tax I.D. No.		
➔ EMERGENCY CONTACT: (This contact phone number must be different from the business phone listed above)						
Name:				Phone: ()		
➔ ALARM COMPANY: (if applicable)				Business Name:		Phone: ()
I declare under penalty of perjury that the above application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations. I further understand that any false statements made above are grounds for denial or revocation of this business license.						
➔ Signature of Owner/Representative:			Title:		Date:	
FOR OFFICE USE ONLY						
CLASSIFICATION		No. of Units/Emp	Unit/Emp. Rate	Base Tax	Total	
Old Business License #		Classification Total				
Deleted		Proration / Penalty				
Tracker # (If applicable)		Subtotal				
DEPARTMENT APPROVALS				Zoning / Home Occupation Fee		
Department Signature		Date	Comments		Total	
Planning						
LUC		Zone No.				
APN No.						
Fire						
Com Dev						
Police						
Other						
				B/L		0141
				Zoning/Home Occupation Fee		2000
				PENALTY		0142
				B & H		0251
				DID		9112
				Fire		0241
				Other		
				TOTAL AMOUNT DUE		

BUSINESS TAX SCHEDULE

Business with Fixed Location (Businesses Located in the City of Chula Vista)

New Business (0-5 employees) year Includes Manufactures or Professionals	\$25.00 first license	License obtained prior to October 1 of previous calendar year	\$52.50 + \$6.50 per employee
New Business (more than 5 employees) \$52.50 Exclude special class codes (See below)	+ \$6.50 per employee	Renewals: License obtained last quarter of previous calendar year (0-5 employees) Includes Manufacturers or Professionals	\$25.00

Business with No Fixed Location (Businesses Located Outside of the City of Chula Vista)

Wholesaler / Retail Routes / Out of City / Other \$52.50 + \$6.50 per employee

New Business License (Located in the City of Chula Vista) for 4th Quarter (10/01 – 12/31) & Following Year

New Business – in city (0-5 employees)	\$25.00	New Business – in city (more than 5 employees)	\$52.50 + \$6.50 per employee
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SPECIAL BUSINESS CLASSIFICATIONS AND FEES

AMBULANCE ATTENDANTS/DRIVERS \$5.00 per year, per attendant (not vehicle)	HOTEL / MOTEL / APARTMENTS Building / Housing Fees (if 3 or more units under one roof) 3-6 units \$78.00 7-10 units \$106.00 11-15 units \$127.00 16 units or more \$127.00 + \$2.90 per unit over 15 units	PROFESSIONAL In City: \$25.00 per person, (first year only) Renewal - \$105.00 Out of City: \$105.00 per person Includes the following: Accountant, Anesthesiologist, Appraiser, Architect, Assayer, Attorney, Auditor, Bacteriologist, Chemist, Chiropractor, Consultant, Dentist, Doctor, Engineer, Entomologist, Esthetician, Holistic Health Practitioner, Hypnotherapist, Optician, Optometrist, Pharmacist, Physical Therapist, Physician, Psychiatrist, Psychologist, Real Estate Broker, Social Worker, Stock Broker, Surgeon, Surveyor, Veterinarian
AMPLIFIERS & OTHER DEVICES FOR ANNOUNCING OR ADVERTISING \$10.00 per day, per vehicle	Finance Tax \$12.00 + \$1.20 per unit over 3	PROMOTIONAL EVENT ** Non-profit or charitable organization, for not more than 3 consecutive days \$5.00 per event
AMUSEMENT ARCADES \$150.00 per year + \$30.00 per year per machine in each location	Downtown Improvement District \$20.00 + \$2.00 per unit over 3 units	REAL ESTATE BROKER \$25.00 per person, first year license fee \$105.00 renewal rate
AMUSEMENT, VIDEO MACHINES, WEIGHING \$30.00 per year, per machine (No fee for postage machines)	JEWELRY SOLD AT PUBLIC AUCTION * \$100.00 per sale, per location	REAL ESTATE SALESPERSON \$25.00 per person, per year
AUTOMOBILE FOR HIRE / NON-EMERGENCY For the sick, handicapped, invalid \$100.00 per year, per vehicle	JUNK & SECONDHAND DEALERS * \$200.00 per year, per location	SPECIAL EVENT ** Circus, show, concert, carnival, etc. \$250.00 per day
BILLBOARDS & BILL POSTING (Advertising) \$75.00 per year, per billboard	LIVE ENTERTAINMENT* Police Department Fee \$150.00 Business License Fee \$50.00 Yearly Renewal thereafter \$200.00	TAXICABS ** \$150.00 per year + \$25.00 per year, per vehicle
BINGO LICENSE ** \$50.00 per year	MANUFACTURER 5 or less employees \$25.00 More than 5 employees \$52.50 + \$3.25 per employee	TRAILER COURTS State Fee 2-19 lots \$40.00 20-49 lots \$75.00 50-99 lots \$175.00 100-249 lots \$400.00 250-499 lots \$800.00 Over 500 lots \$1,600.00 State Health & Safety Fee \$25.00 per year + \$6.00 per space Business License Tax \$1.80 per space, \$60.00 minimum fee
CARD ROOM (each table separate) ** Fees varies – to be paid on a quarterly basis	MASSAGE PARLOR, ART STUDIO, BATHHOUSE * \$250.00 per year	VENDING VEHICLE, FOOD OR NON-FOOD \$200.00 per year, per vehicle
CHANGE OF CLASSIFICATION / LOCATION \$12.00 per change	OUT-OF-CITY DELIVERY VEHICLES \$25.00 per year, per vehicle	VENDING MACHINE \$15.00 per year, per machine
CLOSING OUT SALE ** \$30.00 per location \$15.00 for extension of 30 days, not to exceed 45 days	PAWNBROKER * \$200.00 per year (not prorated)	** Police Dept Approval required <u>before</u> licensing *Police Dept Approval required <u>after</u> licensing
DANCE / DANCE HALLS * \$200.00 per year, per location + any other applicable tax	PEDDLER ** Not owning taxable property in City \$75.00 per person, per year Owning taxable property in City \$25.00 per person, per year (Not prorated)	
DANCES FOR YOUTH * * Requires Adult-sponsoring group permits \$15.00 for one-year permit \$5.00 for one day permit	POOL & BILLIARD HALL \$150.00 per year	
DOWNTOWN IMPROVEMENT ASSESSEMENT Professionals \$100.00 Other 50.00 + 6.00 per employee (\$100.00 maximum)	POOL TABLES \$30.00 per table, per year	
DUPLICATE LICENSE/DBA NAME CHANGE \$5.00 per copy		
HANDBILL OR SAMPLE DISTRIBUTION \$25.00 per quarter or \$5.00 per day, per business		

The following information has been compiled and provided to all new Business License Applicants. Any errors or omissions in this list will not excuse business owners of their responsibility or liability in establishing a business in the City of Chula Vista.

For a new business packet, contact:

Chamber of Commerce 233 Fourth Avenue Chula Vista, CA 619-420-6602

To acquire a Sellers Permit (Retail Sales Tax Number):

State Board of Equalization
1350 Front Street Room 5047 San Diego, CA 619-525-4526

If you plan to have one or more employee, you must obtain an Employee Identification Number:

INTERNAL REVENUE SERVICE
880 Front Street San Diego, CA 800-829-3676

If you use any name other than your legal given name or initials you must file at the: FICTITIOUS NAME BUREAU

344 F Street #200 Chula Vista CA 619-498-2200

OR

1600 Pacific Hwy, #260 San Diego, CA 619-237-0502

State Contractor's Bureau

5280 Carroll Cyn Rd #250 San Diego

619-455-0237